AM

# Annies Amir Malekan

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**M:** 0416 793 927
Perth, WA 6065

## *Professional Summary*

Experienced self-motivated individual bringing forth valuable expertise in leadership ability in various aspects. A committed student with a vigorous work ethic and never hesitates to learn and attribute my skills to the workplace. Promoting strong communication, active listening skills and patience to develop outstanding relationships with others.

## *Work History*

**Mark Robinson - Robinson's Tennis Coaching // Tennis Coach**
Perth, WA
*02/2019 - Current*

- Assisted Head Coach with daily tasks and program planning.
- Worked to promote a competitive, safe, positive and student-centered practice environment.
- Created plans with modified techniques for injured players.
- Coached & helped boys/girls of ages [8-20] master forehand, backhand & serve techniques.

Conveying precise leadership with communication in teaching students.

**Jack Walford - Fantastic Furniture // Sales Representative**
Perth, WA
*04/2018 - 11/2018*

- Devised and implemented product strategies for filling market gaps and driving consistent sales.
- Executed over [$150,000] sales from manufacturers to customers to improve profitability by [31.8]% in first 6 Months.
- Recommended accurate and effective solutions to customers after identifying problems.
- Created strong relationships between repeat customers, to maximise sale profits.

## *Skills*

- Excellent Communication
- Individual and group coaching
- Adaptability
- Leadership Ability in various aspects
- Time management
- Problem solving & Critical thinking

## *Education*

Expected in 09/2027
**Curtin University**
**Perth WA**
Bachelor of Engineering: Civil & Construction.

10/2021
**Curtin (Bentley) College**
**Advanced Diploma: Chemical & Petroleum Engineering.**

- Achieved 84% (High Distinction) – Engineering Mechanics Unit.
- Achieved 88% (HD) – Calculus for Engineers Unit.
- Achieved 81% (HD) – Fluid Mechanics Unit/s
- Achieved 77% (Distinction (D)) – Electrical Systems Unit.

**Jerry Johnson - Penguin Painting & Decorative Services//Apprentice**
Perth, WA
*12/2016 - 01/2018*

- Fill cracks, holes or joints with plaster, putty & other fillers using plaster knives.
- Covering surfaces with drop cloths & masking tape to protect during painting.
- Applying primers or sealers to prepare new surfaces such as bare wood & metal, for finish coats.
- Professional brushing techniques used to paint warehouse, home & office walls.
- Read work orders or receive instructions from supervisors to determine work requirements.
- Completed over [200] quoted projects in 1 year, with excellent customer satisfaction.

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## *References*

- **Penguin Painting & Decorative Services** (Jerry Johnson) **- 0421 477 899**
- **Robinson's Tennis Coaching** (Mark Robinson) **- 0438 870 817**
- **Fantastic Furniture** (Jack Walford) **- 0413 667 624**

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## *Availability*

- Available Monday through Saturday; With prior notice open to work on Public Holidays.

08/2017
**Woodvale Secondary College (Woodvale)**
Perth WA

- Received Qualification [VETiS Certificate II, Engineering]
- Received Qualification [VETiS Certificate III, Technical Graphics]
- Graduated with [90] ATAR

**Licenses 4 Work / Just Careers (Malaga)**
**Perth, WA**

- White Card Certificate
- Working at Heights & Confined Spaces Certificate.
- Gas/Pressure Testing Certificate
- Forklift License (Certificate)
- Preparation to work safely in construction site
- Dogging 1-4 Certificate
- Rigging 1-3 Certificate
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